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**BOROUGH OF MANASQUAN**

**REAL ESTATE TRANSFER APPLICATION**

DATE RECEIVED \_\_\_\_\_ Ck. # \_\_\_\_\_ **\*INSPECTION DATE :**  
TRANSFER PERMIT # \_\_\_\_\_

**1. Property Address** \_\_\_\_\_  
**Block** \_\_\_\_\_ **Lot** \_\_\_\_\_

**2. Present Owner** \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ (listed) \_\_\_\_\_ (unlisted) \_\_\_\_\_

**3. Purchaser (name & address)** \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ (listed) \_\_\_\_\_ (unlisted) \_\_\_\_\_

**4. APPLICATION TO TRANSFER**

- \_\_\_\_ SINGLE FAMILY DWELLING: \$100.00 **Maximum Occupancy** \_\_\_\_\_
- \_\_\_\_ BUSINESS OR INDUSTRIAL: \$100.00
- \_\_\_\_ MULTI-DWELLING COMPLEX: \$100.00 plus \$5.00 additional for each rooming or dwelling unit.
- \_\_\_\_ INSPECTION REQUEST WITHIN 3 DAYS: \$120.00 plus \$5.00 additional for each rooming or dwelling unit.
- \_\_\_\_ REINSPECTION: \$35.00 plus \$5.00 additional for each rooming unit with a violation.

**PLEASE NOTE: Should the property owner or his/her designee not be present at the scheduled date of the inspection, a reinspection fee of \$35 shall apply.**

Application must be complete to be accepted.

Applicant certifies all statements and information made and provided are true.

**SIGNATURE:** \_\_\_\_\_ **CHECKLIST RECEIVED** \_\_\_\_\_

**DATE:** \_\_\_\_\_

The following information is required by the Code Enforcement Department in order to process this application:

**Name & address of closing attorney and/or agent:** \_\_\_\_\_

**Proposed closing date:** \_\_\_\_\_

**Contact person & telephone #:** \_\_\_\_\_  
\_\_\_\_\_ (listed) \_\_\_\_\_ (unlisted) \_\_\_\_\_

**Application must be fully completed to be accepted**